



OPERATE IN A TEAM

SAQA ID: 8420

NQF LEVEL: 02

CREDITS: 04

OUTLINE

MODULE 1 - Structure and purpose of a team

- ✓ Identify the structure and purpose of a particular team in the work place and in the learning environment

MODULE 2 – Roles and responsibilities

- ✓ Describe and carry out the roles and responsibilities required to work in a team in the workplace and learning environment

MODULE 3 – Factors affecting a team

- ✓ Identify factors affecting a team within workplace and learning environment and explain affect

MODULE 4 – Workplace learning environment

- ✓ Describe the workplace and learning environment organisation and identify its influence on team members and team

MODULE 5 – Review the effectiveness of a team

- ✓ Review the effectiveness of a team and own participation in the team within the workplace and learning environments

DURATION:

Theoretical training: 2 days